

## 908 FORCE SUPPORT SQUADRON



### **MISSION**

The 908 Force Support Squadron mission is to, train, sustain and support combat ready forces. Their vision is to have, professional citizen Airmen serving and supporting today, tomorrow, always.

In order to accomplish the mission, the squadron takes its more than 80 members, across 12 different Air Force Specialty Codes, 20 of which are full-timers with the remaining being traditional reservists, and divides them into nearly 20 different sections including the personnel systems management section, the career development section, the customer support section, the individual personnel readiness section, the force management section, the information technology project management section, the technology support section, the records management section, the equipment management section, food service section, the lodging section, the fitness and recreation section, the wing training section, the formal schools section, the education services section, the airman and family readiness section, the manpower section and the civilian personnel liaison section.

The personnel systems management section plans and provides operational guidance pertaining to the military personnel database, virtual personnel center, case management system and personnel records display application. In addition, PSM manages our personnel data and creates reports that can be utilized by leadership to track and maintain accurate personnel records.

The career development section is in charge of assignments, military separations, as well as, tracks and monitors personnel overages, position moves and duty status updates.

The customer support section is responsible for verification/authorization of ID cards/enrollment of family members in DEERS. In-processes' all incoming Airmen to the 908 AW with monthly newcomer briefings and personnel actions. In addition, the customer support section oversees casualty notifications and ensures members' virtual record of emergency data is up to date and service members' Group Life Insurance coverage is current and accurate.

The individual personnel readiness section prepares orders and processes Airmen scheduled to support various deployments, contingencies and exercises across world-wide areas of operations.

The force management section oversees the wing wide evaluations, promotions and decorations program.

The IT project management section is in charge of wing wide information technology projects and provides network and information security.

The tech support section installs software applications on customer's computers and fixes hardware related programs, as well as conducts computer reimaging. They also perform client-level voice network functions, troubleshoot voice network assets and issue personal wireless devices.

The records management section is the source of information for all knowledge management functions. They manage all wing publications and forms development, design, control, storage, lifecycle, and ensures dissemination.

The equipment management section oversees the wing wide tech equipment accountability program. They distribute new IT assets and ensure old equipment is turned in and properly disposed.

The food service section provides a high quality, cost efficient and demand driven food service program that emphasizes healthiness and safety.

The lodging section ensures quality of life standards are met with lodging facilities; serving military personnel traveling on official & space-available status. They manage wing wide UTA lodging reservations and a \$1.2 million dollar lodging budget. They coordinate with more than 25 contract hotels to ensure more than 500 Airmen have a room.

The fitness and recreation section administers fit to fight testing wing wide; maintains scorecards, ensures all military & civilians adhere to AF fitness policy and maintain fitness standards. They conduct fitness training for 1200 Airmen and host fitness assessments at every UTA.

The wing training section conducts staff assisted visits on unit training programs, oversees and maintains quality control of skill level upgrades.

The formal schools section evaluates formal schools, professional military education completions and skill level upgrades and provide degree completion counseling, said Morris. They ensure Airmen new to the Air Force or a career field are sent to the appropriate school and receive the hands-on education through the seasoning training program.

The education services section manages 908 Airlift Wing's GI Bill/kicker program, AFRC Tuition Assistance, Community College of the Air Force, and other educational programs.

The Airman and Family Readiness section prepares our airmen and families every day through innovative outreach and top-notch service. They brief & assist military members, civilians and families during disasters, and provides resources to help Airmen maintain resiliency. They also ensure that our Airmen's child care needs and home life are taken care of so they can focus on the mission.

The manpower section monitors the unit manning document for the wing and apprises commanders of any changes that may affect their ability to accomplish the mission. They also coordinate with higher headquarters to affect changes to the manning document if the manning resources provided need to be adjusted to better accomplish the mission.

The civilian personnel liaison section provides support to supervisors and commanders for effective civilian staffing and access to civilian benefits. The civilian personnel liaison actions requests for Air Reserve Technicians and traditional appropriated fund federal civilian employees in the 908 Airlift Wing.

#### **LINEAGE**

908 Combat Support Squadron constituted and activated, 15 Jan 1963

Organized in the Reserve, 11 Feb 1963

Redesignated 908 Mission Support Squadron, 1 Feb 1992

Redesignated 908 Mission Support Flight, 1 Sep 2003

Redesignated 908 Force Support Squadron, 1 Dec 2010

#### **STATIONS**

Bates Fld, AL, 11 Feb 1963

Brookley AFB, AL, 1 Oct 1964

Maxwell AFB, AL, 25 Apr 1969

#### **ASSIGNMENTS**

908 Troop Carrier (later, 908 Tactical Airlift; 908 Tactical Air Support; 908 Airlift) Group,  
11 Feb 1963

908 Support (later 908 Mission Support) Group, 1 Aug 1992

#### **COMMANDERS**

Maj Glenward L. Spivey

Maj Gordon E. Blackwell  
Maj Kenneth Jernigan  
Lt Col Mark Morris

## **HONORS**

### **Service Streamers**

### **Campaign Streamers**

### **Armed Forces Expeditionary Streamers**

### **Decorations**

Air Force Outstanding Unit Awards

1 Jul 1972-15 Mar 1974

1 Jan 1976-30 Nov 1977

1 Feb 1980-31 Jan 1982

1 Sep 1986-31 Aug 1988

1 Sep 1991-31 Aug 1993

1 Oct 2003-30 Sep 2005

1 Jan 2011-31 Dec 2011

1 Jan 2014-31 Dec 2015

## **EMBLEM**



Blue and yellow are the Air Force colors. Blue alludes to the sky, the primary theater of Air Force operations. Yellow refers to the sun and the excellence required of Air Force personnel. The eagle on the globe symbolizes the worldwide defense capabilities of the United States' air mission. The globe is encircled by a flight symbol with contrail and represents the aircraft and flight operations that rely on the unit's support. The hand supports the globe and eagle and represents the personnel of the unit and signifies the dedication and reliable support functions provided by the squadron. (Approved, 1 Jun 1992)

## **MOTTO**

## **OPERATIONS**

Summer encampment 20 July-3 August was most productive for personnel of the Combat Support Squadron. Highlighting encampment was an Open House/Picnic on Saturday, 2 Aug 75. A myriad of coordination to affect the static display, air shows/picnic were accomplished throughout the encampment. The-results of the entire day were outstanding and advanced planning for similar events for next year are underway.

Reorganization of personnel due to reduced manning within the squadron has been completed and despite this adverse action the Combat Support Squadron is still capable of meeting its mission requirements. Realignment of squadron offices has resulted in better facility utilization not only for the unit but the entire 908 TAG. During this period Chaplain Charles E. Rooks was promoted to Lieutenant Colonel. Additionally the AFRES Inspector General conducted a Limited Management Effectiveness Inspection of the 908 TAG, 25-28 Aug 1975; results are outlined under the various Combat Support Squadron functions.

Continued vacancy of the ART position in Administration Services was the primary factor in this section receiving a marginal rating during the AFRES IG Limited MEI. Corrective action on findings is underway and outstanding support from both 94 TAW and Eastern AFRR is being received as a temporary measure to ensure office continuity until this key supervisory position is filled.

The 908 Combat Support Squadron and its subordinate units, the 908 Mobility Support Flight, 908 Weapon System Security Flight and the 908 Communications Flight continued to perform its assigned mission in an outstanding manner. Specifically, OJT effectiveness rate for all units continued at 100%. There were no inspections/staff assistance visits during this period and the units experienced no difficulty operating in this first quarter FY 77. There were no changes in key management/supervisory personnel. A mobility exercise during this period was accomplished satisfactorily and despite the continued absence of the ART Administration Chief the Mobility Orders Unit performed in an excellent manner. All Phase II Human Relations Training was completed and plans are being finalized for the beginning of Phase III training. Captain James Marshall has replaced Lt Colonel Rooks as the 908 Chaplain. 1976

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USAF Unit Histories  
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Sources  
Air Force Historical Research Agency. U.S. Air Force. Maxwell AFB, AL.